



**Town of Arlington, Massachusetts**  
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## Minutes 10-11-2012

Thompson School Building Committee Meeting  
 Tuesday, October 02, 2012  
 Town Hall Annex – Second Floor Conference Room  
 6:30 pm

Present: Kathleen Bodie, Superintendent, TSBC  
 Adam Chapdelaine, Town Manager, TSBC, PTBC  
 John Cole, TSBC, PTBC  
 Sheri Donovan, Thompson School Principal, TSBC  
 Diane Johnson, APS Chief Financial Officer, TSBC, PTBC  
 Domenic Lanzillotti, Purchasing Officer, TSBC  
 Tony Lionetta, TSBC, CPC  
 John Maher, TSBC, PTBC  
 Mark Miano, Facilities Manager, TSBC, PTBC  
 Suzanne Robinson, Resident Rep., TSBC, PTBC  
 Jeff Thielman, School Committee Rep., TSBC

Attendees: Brian DeFilippis, PMA Consultants  
 Lori Cowles, HMFH Architects  
 Clerk of the Works, Burt Barachowitz

Call to order: 6:30 pm

### Construction Progress Update/Schedule

Burt Barachowitz reported that the following items have been inspected:

- A & B first slab prepped.
- Second and third mechanic slabs prepped and poured.
- C & D concrete work completed.
- Fire protection water service tied in.
- Transformer pad placed.
- All masonry materials are on site.

Mr. Barachowitz distributed pictures to Committee members showing the progress of the project to date.

Brian DeFilippis reviewed the construction schedule approved by PMA Consultants. Brian reported on the following:

- Mock-up panel complete.
- Steel complete except for minimal detail.
- A/B in good shape toward being airtight.
- Good progress on cutting the site and site work in general.
- Delivery is still outstanding on the staircase.
- Roof should be weather tight on A/B by October 15th
- Rough in begins in a few weeks for A/B.
- C & D is slightly behind schedule, it should be on track by December 1, 2012.

### FFE Consultant

Lori Cowles presented the proposal from Point-Line-Space, Inc. for the Furniture and Equipment Procurement.

Services provided include:

- Programming
- Preliminary Selection
- Final Selection
- Bid Documents

- Bid/Bid Period/Award
- Installation

The proposed fee for the above services is \$31,920.00.

On a motion by John Cole seconded by John Maher it was voted to approve the proposal for the FFE Consultant (Point-Line Space, Inc.) in the amount of \$31,920.

#### Budget Update

- The revised PFA was reviewed
- Discussed the possibility of needing to hook up to the main gas line to cope with winter conditions if needed.– Adam Chapdelaine will set up a meeting with NSTAR to discuss fees.

#### Books for Bill

- John Cole reported that the Books for Bill committee has been formed for the Thompson Library, John Cole and Clarissa Rowe will serve as co-chairs. The first meeting was held to identify potential lead donors; the goal of the committee is to raise \$50,000.
- Sheri Donovan will sort through the current library list to determine which books are in stock, and is working with a parent to create a list of preferred books for the library. Books will be purchased through the Book Rack (an account has already been established with them)

#### Approval of Invoices

On a motion by Domenic Lanzillotti seconded by John Cole it was unanimously:

Voted to approve HMFH invoice # 997452 dated October 1, 2012 for services rendered September 1 – 30, 2012 in the amount of \$18,435.29.

On a motion by Domenic Lanzillotti seconded by John Cole it was unanimously:

Voted to approve PMA Consultants invoice #3383-35 dated September 13, 2012 professional services August 1-31, 2012 in the amount of \$18,122

On a motion by John Cole seconded by Domenic Lanzillotti it was unanimously:

Voted to approve Briggs Engineering & Testing invoice #61820 dated August 25, 2012 in the amount of \$1,575.25

Brian DeFilippis requested approval for an increase in the proposal from McPhail Associates for the Supplemental Construction Phase Geotechnical Engineering Services associated with the Thompson School. The request is to increase the budget by \$5,000 from \$15,000 to \$20,000.

On a motion by John Cole seconded by John Maher it was unanimously:

Voted to approve the budget increase to McPhail Associates (as outlined above) by \$5,000 from \$15,000 to \$20,000.

On a motion by John Cole seconded by John Maher it was unanimously:

Voted to approve McPhail Associates invoice #0043378 dated September 19, 2012 for professional services August 1-31, 2012 in the amount of \$2,768.23 (Tony Lionetta requested tracking the progress on the invoice).

#### Approval of Minutes

On a motion by John Maher seconded by Diane Johnson it was unanimously:

Voted to approve the meeting minutes of September 4, 2012

#### Next Meeting Date

The next meeting will at 6 pm on November 6, 2012; since it is Election Day the meeting will take place at Arlington High School in the Superintendent's office. The PTBC meeting will follow at 7:30 and will meet in the School Committee room.

#### New Business

Town Manager Adam Chapdelaine inquired as to what, if any, construction prep would be necessary for the future placement of solar panels. Brian DeFilippis responded that any work could be installed once construction is completed.

- Guy wire issue – Brian DeFilippis and Town Counsel, Juliana Rice are working on this.
- MA-CHPS – the CFO and CTO are working on the plug load requirement, Adam is working on the energy benchmark, Supt. Bodie will submit a letter for Tools for Schools
- NSTAR rebates – no response to date
- Technology Consultant – Supt Bodie reported that to date the Short-throw consultant has been unresponsive to requests for meetings and would like to move in the direction of hiring a technology consultant.

On a motion by Diane Johnson seconded by John Maher it was unanimously:

Voted to request a proposal from HMFH for a Technology Consultant.

The meeting adjourned @ 7:45 pm

Submitted by  
Karen Tassone  
Recording Secretary